

## Decision Recording Form

<b>Title</b>	Architect for Regent Front of House project	<b>Decision Maker</b>	Chief Operating Officer
<b>Date of decision</b>	18.7.21	<b>Source of authority</b>	Constitution, Part 3, Section 5, 8.2 (a) & (b)
<b>Date of Publication</b>			

### Background and Reason for decision

Ipswich Borough Council is proposing to carry out a refurbishment of the Front of House areas of the Regent Theatre (welfare, bar areas and circulation etc.).

Following a competitive tendering process in 2019, KLH Architects provided the most competitive bid at 7.27 % of the final construction cost. The project is now ready to proceed, albeit at a possible increased project cost, which has increased the value of the KLH appointment.

Following discussions with Legal and procurement, KLH are willing to maintain their current % fee proposal, it is therefore proposed to appoint KLH Architects at 7.27% (at an indicative cost of £145,000). which will be funded from existing allocated capital budgets and represents good value for money.

**Decision:** To award the Architectural services to KLH.

**Reason:** To allow for the delivery of the design services to be progressed.

**Internal Consultees:** MCS Officers, Legal and Procurement.

<b>Conflict of interest</b>	N/A	<b>Relevant Portfolio(s)</b>	Property.
-----------------------------	-----	------------------------------	-----------

<b>ALL WARDS</b>	N/A								
<b>NW</b>	<b>NE</b>	<b>CENTRAL</b>		<b>SW</b>		<b>SE</b>			
Castle Hill	Bixley	Alexandra		Bridge		Gainsborough			
Whitton	Rushmere	St Margaret's	X	Gipping		Holywells			
Whitehouse	St John's	Westgate		Sprites		Priory Heath			
				Stoke Park					

**Once complete the Decision Maker must send this form and any background documentation for publication to [Monitoring.officer@ipswich.gov.uk](mailto:Monitoring.officer@ipswich.gov.uk)**

Admin use only